

Dixon County Board Minutes



DIXON COUNTY BOARD OF SUPERVISORS PROCEEDINGS

The Dixon County Board of Supervisors met on February 13, 2018 at 9:00 A.M. for an adjourned meeting in the Jury Room in the Dixon County Courthouse in Ponca, Nebraska. Chairman Jan Von Minden opened the meeting with the Pledge of Allegiance and called for roll call of members present. Answering were: Myron Fleury, Neil Blohm, Alan Mackling, Terry Nicholson, William Koch and Jan Von Minden. Absent: Jerry Schroeder. Also present were Cindy Purucker, Dixon County Clerk and Secretary to the Board of Supervisors and other interested persons. Chairman Von Minden gave notice to the public of the location of the posted Open Meetings Law.

Motion was made by Fleury, seconded by Mackling to show that this meeting was preceded by due and legal notice by posting as required by law in the Bank of Dixon County, bulletin board in the lower hall of the courthouse, bulletin board in the County Clerk's office and two County newspapers, and all Board Members were notified simultaneously and the agenda of all know business to come before the Board of Supervisors was posted in the office of the County Clerk. On roll call vote, Supervisors voting in favor of said motion were: Myron Fleury, Neil Blohm, Alan Mackling, Terry Nicholson, Jan Von Minden, William Koch and Jerry Schroeder. Absent: None. Supervisors voting against: None. Absent: Schroeder.

Motion was made by Nicholson, seconded by Mackling to approve the minutes of the last meeting as written. On roll call vote, Supervisors voting in favor of said motion were: Myron Fleury, Neil Blohm, Alan Mackling, Terry Nicholson, Jan Von Minden, William Koch and Jerry Schroeder. Absent: None. Supervisors voting against: None. Absent: Schroeder.

Dixon County Road Supt., Arnold Mellick and County Engineer Brian McDonald were present to discuss ongoing road and bridge projects. Brian presented the Board with a list of the bridges in the County and their sufficiency ratings. This will help in determining bridges that need improvements in the future. Brian also gave an update on the Rattlesnake Creek Wind Project. Discussion was had on a drainage issue in District 7. Brian's solution to the problem was to possibly put in a rock check structure to hinder the erosion that is occurring.

A public hearing on Dixon County's 2018 1 & 6 year Road Improvement Plan was held. Following the hearing, Supervisor Nicholson moved to adopt Dixon County's 2018 One & Six Year Road Improvement Plan and have the Chairman sign the Resolution, seconded by Koch. On roll call vote, Supervisors voting in favor of said motion were: Myron Fleury, Neil Blohm, Alan Mackling, Terry Nicholson, Jan Von Minden, William Koch and Jerry Schroeder. Absent: None. Supervisors voting against: None. Absent: Schroeder. **(Resolution & Ordinance Book 2, page 657).**

Supervisor Koch moved for the adoption of a resolution to close the abandoned road in the northwest quarter of Section 22, Township 31 North, Range 4 East. Motion was seconded by Mackling. On roll call vote, Supervisors voting in favor of said motion were: Myron Fleury, Neil Blohm, Alan Mackling, Terry Nicholson, Jan Von Minden, William Koch and Jerry Schroeder. Absent: None. Supervisors voting against: None. Absent: Schroeder. **(Resolution & Ordinance Book 2, Page 658).**

Motion was made by Koch, seconded by Blohm to sign the agreement with the State of Nebraska for surveying on State Project NH-9-4(119). On roll call vote, Supervisors voting in favor of said motion were: Myron Fleury, Neil Blohm, Alan Mackling, Terry Nicholson, Jan Von Minden, William Koch and Jerry Schroeder. Absent: None. Supervisors voting against: None. Absent: Schroeder.

The claim settlement required to be reported pursuant to Ne.Rev.Stat ss 84-713 regarding the Dixon County general liability claim with Farmers Mutual United as subrogee for Blake Bostwick for smoke damage has reached a settlement.

Lynn Mellick was appointed to replace Patti Flores on the Dixon County Extension Board on a motion by Koch and second by Blohm. On roll call vote, Supervisors voting in favor of said motion were: Myron Fleury, Neil Blohm, Alan Mackling, Terry Nicholson, Jan Von Minden, William Koch and Jerry Schroeder. Absent: None. Supervisors voting against: None. Absent: Schroeder.

Iris Dutton was appointed to replace Brad Kellogg to represent Dixon County on the NE Nebr. R.C. & D. Board on a motion by Koch and second by Fleury. On roll call vote, Supervisors voting in favor of said



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motion were: Myron Fleury, Neil Blohm, Alan Mackling, Terry Nicholson, Jan Von Minden, William Koch and Jerry Schroeder. Absent: None. Supervisors voting against: None. Absent: Schroeder

Shea Scollard notified the Board that the Local Emergency Operations Plans (LEOPs) are due for their 5 year revision. The Wildland Survey held at Ponca State Park went well.

Lynn Eifert shared information on the communications tower site.

Rhonda Kneifl met with the Board regarding the annual report for the Northeast Nebr. R. C. & D. Board and dues. She also presented the Board with her resignation from the R.C. & D. Rhonda also presented a resignation from Bruce Kneifl. There will be two vacancies that need to be filled from Dixon County.

Discussion was had on approval of a credit card to eliminate out of pocket purchases on expensive items. Blohm made a motion to allow a credit card account through the Bank of Dixon County and have the Assessor, Treasurer, and County Clerk be listed as authorized purchasers on the account, seconded by Fleury. On roll call vote, Yes – Fleury, Blohm, Mackling, Nicholson, Von Minden. No – Koch. Supervisors voting in favor of said motion were: Myron Fleury, Neil Blohm, Alan Mackling, Terry Nicholson, Jan Von Minden, William Koch and Jerry Schroeder. Absent: None. Supervisors voting against: None. Absent: Schroeder.

The Annual Jail Standards Evaluation was discussed. An annual evaluation of the jail was conducted to determine its compliance with the Nebraska Minimum Jail Standards. The Dixon County facility was determined to be in full compliance at the time of inspection.

The Board recessed to meet as Board of Equalization, and reconvened with all members present.

Absent: Schroeder.

County Attorney, Leland Miner was present to discuss legal concerns of the Board.

The Dixon County road employees were present to discuss with the Board the importance of keeping current and accurate records of their hours at work. County Attorney Leland Miner provided a brief explanation of the requirements of the Fair Labor Standards Act regarding accurate time keeping and the applicability of overtime/compensatory time regulations to salaried employees. The Board, in order to comply with these requirements, directed the road employees to complete their timesheets on a daily basis, and to accurately report their actual hours worked. Errors on the timesheets are to be corrected before an employee's salary claim will be approved. Timesheets are to be kept at the County shed where each employee reports for work. Timesheets for the past two years are being reviewed to arrive at an accurate determination of the amount of accrued compensatory time for each employee. Those employees with accrued compensatory time in excess of ninety hours are to use the excess compensatory time within the next thirty days or the excess compensatory time will be cashed out at time and a half of the employee's hourly wage. The Board also discussed with the road employees other options for complying with the accurate timekeeping requirements if the present plan doesn't work.

Motion was made by Koch and seconded by Fleury to sign the Sub-Award Amendment with the Nebraska Dept. of Health and Human Services for child support services. On roll call vote, Supervisors voting in favor of said motion were: Myron Fleury, Neil Blohm, Alan Mackling, Terry Nicholson, Jan Von Minden, William Koch and Jerry Schroeder. Absent: None. Supervisors voting against: None. Absent: Schroeder.

Don Taylor, Dixon County Sheriff, Judy Wiebe, office administrator, Sara Kumm, office assistant and JoAnn Brennan, County Treasurer were present to discuss the grant process. Don Taylor presented to the Board a list of grants that have been applied for so far. Applying for grant money saves the County quite a bit of money. The availability and timing on the grants sometimes makes it difficult to plan ahead. Because the grants need to have the items purchased up front before being reimbursed, it would put his budget in jeopardy. Don asked the Board if they would consider loaning them the money and when the grant money comes in to cover the costs, the County would be reimbursed. A motion to approve the loan of monies to purchase items for the grants was made by Koch, seconded by Nicholson. On roll call vote, Supervisors voting in favor of said motion were: Myron Fleury, Neil Blohm, Alan Mackling, Terry Nicholson, Jan Von Minden, William Koch and Jerry Schroeder. Absent: None. Supervisors voting against: None. Absent: Schroeder.

Kathy Boswell, Jeff Fields and John Wortman were re-appointed to another term on the Dixon County Convention and Visitor's Bureau Board on a motion by Mackling, and second by Koch. On roll call vote, Supervisors voting in favor of said motion were: Myron Fleury, Neil Blohm, Alan Mackling, Terry Nicholson,



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Jan Von Minden, William Koch and Jerry Schroeder. Absent: None. Supervisors voting against: None. Absent: Schroeder.

The EAP contract with Mercy Business Health was approved on a motion by Koch and second by Fleury. On roll call vote, Supervisors voting in favor of said motion were: Myron Fleury, Neil Blohm, Alan Mackling, Terry Nicholson, Jan Von Minden, William Koch and Jerry Schroeder. Absent: None. Supervisors voting against: None. Absent: Schroeder.

Motion by Koch to accept the Veteran's Service Committee's quarterly report ending in December 2017 and seconded by Nicholson. On roll call vote, Supervisors voting in favor of said motion were: Myron Fleury, Neil Blohm, Alan Mackling, Terry Nicholson, Jan Von Minden, William Koch and Jerry Schroeder. Absent: None. Supervisors voting against: None. Absent: Schroeder.

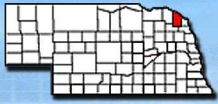
The Sheriff's Jail Report was approved on a motion by Blohm and seconded by Nicholson. On roll call vote, Supervisors voting in favor of said motion were: Myron Fleury, Neil Blohm, Alan Mackling, Terry Nicholson, Jan Von Minden, William Koch and Jerry Schroeder. Absent: None. Supervisors voting against: None. Absent: Schroeder.

The County Official's Fee Reports and Treasurer's List of Pledged Securities were approved on a motion by Fleury and second by Nicholson. On roll call vote, Supervisors voting in favor of said motion were: Myron Fleury, Neil Blohm, Alan Mackling, Terry Nicholson, Jan Von Minden, William Koch and Jerry Schroeder. Absent: None. Supervisors voting against: None. Absent: Schroeder.

The following claims were presented by the Claims Committee:

GENERAL FUND

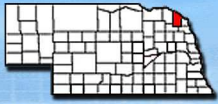
Courthouse empl.,supv. & coord.	salaries	\$124,304.23
Absolute Screen Art, Inc.	uniforms	\$210.00
Anderson Mini Storage	storage	\$37.50
Applied Connective Technologies	IT services	\$112.50
Art Kathol Appliance, Inc	service agreements	\$2,795.00
Associated Computer Systems, Ltd	battery backup	\$966.20
Bear Graphics Inc	supplies	\$244.58
Bikakis,Mayne,Arneson,Hindman,Hisey	legal	\$1,025.98
Neil Blohm	mileage	\$335.64
Cedar County Court	cert copies	\$4.00
Duane Dean Chase	prior yrs serv	\$16.00
Coffee King, Inc	inmate groceries	\$160.50
Cook's Country Store, LLC	fuel/inmate groceries	\$734.55
Cornhusker State Industries	supplies	\$100.00
Counsel	copier usage/maintenance	\$158.24
Counsel	copier usage/maintenance	\$65.17
Countryside Gas & Grocery	fuel	\$40.00
Cubby's Corporate Office	fuel	\$1,028.31
Dakota County Correctional Facility	boarding inmates	\$495.00
DAS State Accounting - Central finance	technology fee	\$180.00
DAS State Accounting - Central finance	data access	\$65.00
DAS State Accounting - Central finance	network service	\$448.00
Des Moines Stamp Mfg Co.	supplies	\$16.00
Dixon County Assessor	mileage	\$133.52
Dixon County Attorney	phone	\$39.94



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Dixon County Clerk	postage	\$172.15
Dixon County Clerk Of Dist Court	legal	\$198.00
Dixon County Court	legal	\$84.00
Dixon County Emergency Manager	cell phone	\$75.00
Dixon County Insurance Fund	2nd 1/2 taxes	\$413,699.70
Dixon County Noxious Weed Control	trans taxes	\$62,710.89
Dixon County Sheriff's Office	fuel/misc expenses	\$2,604.64
Dixon County Treasurer	printer ink	\$137.77
Dixon County 911 Emergency Services	transfer of taxes	\$24,678.08
Audrey Dohma	prior yrs serv	\$16.00
Eakes Office Plus	office & janitorial supplies	\$315.52
Kathy Eifert	prior yrs serv	\$18.00
Raymond Eisley	prior yrs serv	\$13.00
Electronic Engineering Company	repair	\$584.95
Faith Regional Health Services	inmate medical	\$770.95
Linda Frahm	prior yrs serv	\$46.16
Gill Hauling Inc	trash removal	\$93.50
Gilmore & Associates Inc.	surveying	\$2,484.64
Great Plains Comm Inc	utilities	\$741.11
Group Resources Of Iowa, LLC	health & dental	\$1,339.58
Huber & Associates Inc	interface maintenance	\$1,000.00
Jack's Uniform & Equipment	equipment	\$44.95
Keith Jarvi	mileage	\$123.17
Jorgensen Law Office	legal	\$1,840.02
K & K Catering	inmate meals	\$1,874.25
Jane Keitges	supplies	\$14.97
Keller Pharmacy	inmate medical	\$55.03
Krohn Car Care	vehicle service	\$613.10
Lynn Kuehl	cell	\$75.00
M C I	phone	\$174.95
M I P S, Inc	service agreement	\$2,776.16
Alan Mackling	mileage	\$150.00
Donald L. Mackling	prior yrs serv	\$16.00
Dan Mccabe	prior yearserv	\$25.00
Menards-Sioux City	supplies	\$35.91
NE Dept Correctional Services	inmate boarding	\$2,649.26
Nebraska Assoc Of County Treasurers	dues	\$50.00
Nebraska Health & Human Services	inmate care	\$177.00
Nebraska Journal Leader	notices	\$491.04
Nebraska Notary Association	notary renewal	\$109.93
Nebraska Sheriff's Association	membership fees	\$345.00
Northeast Nebr Telephone Co	utilities	\$46.43
Northeast Power	utilities	\$1,665.57
Roger Oetken	labor	\$799.80
Office Elements	office supplies	\$94.96
One Office Solution	office supplies	\$797.52



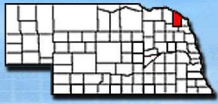
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Ponca Cooperative, LLC	vehicle service/tires	\$1,766.16
Ponca Family Dentistry, LLC	inmate dental	\$421.00
Ponca Medical Clinic	inmate medical	\$174.00
Ponca Public Utilities	utilities	\$661.94
R & D Catering	extension meeting	\$300.00
Sarah Roberts	mileage	\$221.82
Jerry Schroeder	mileage	\$314.58
Secretary Of State-Election Divisn	voter registration cards	\$50.00
Share Corporation	misc	\$522.75
South Dakota Department Of Safety	certified copies	\$5.00
Staples Credit Plan	office supplies	\$141.31
Staples Credit Plan	office supplies	\$283.66
Steve Sullivan Sr.	labor	\$60.00
Thomson Reuters	law library	\$1,925.94
UNL ITS Communicaiton Center	mobile service	\$46.10
University Of Nebr Lincoln/Extensn	renewal	\$225.00
Verizon Wireless	jet packs	\$80.02
Verizxon Wireless	wireless chrgs	\$424.87
Jan Von Minden	mileage	\$347.96
Wakefield Republican	notices/ads	\$585.91
Susan A Wendte	prior yrs serv	\$11.54
William Koch	mlg	\$130.80

ROAD FUND

Road employees	salaries	37,558.83
American First Aid And Safety	cabinets	\$1,561.00
B'S Enterprises Inc	grader blades	\$7,200.00
Bank Of Dixon County	loan payment	\$2,549.49
Bomgaars	supplies	\$290.75
Butch's Truck Repair	parts/labor	\$2,345.81
Campbell Supply Co.	parts	\$170.07
Cook's Country Store, LLC	fuel	\$50.01
Countryside Gas & Grocery	fuel	\$616.51
D & K Trailers Inc.	truck bed	\$2,980.00
Ekberg Auto Repair	parts	\$214.56
Guarantee Oil Co.	service	\$74.15
J E O Consulting Group Inc	engineering	\$4,561.75
L.P. Gill Inc	construction waste	\$659.52
Mark Oldenkamp Trucking, Inc	snow removal	\$800.00
Marron Service	fuel	\$4,115.39
Marx Trailer	snow plow/repairs	\$6,256.68
Mead Lumber	supplies	\$70.43
Medical Enterprises, Inc	DOT compliant testing	\$35.00
Midwest Service & Sales Co	signs/grader blades/misc	\$5,462.50
N M C Exchange, LLC	parts/labor	\$4,011.21



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Ne Neb Tire & Trailer Sales Inc	parts/labor	\$91.00
Northeast Nebr Telephone Co	utilities	\$199.91
Northeast Power	utilities	\$496.52
Northside Glass Service, LLC	service	\$171.00
Pomp's Tree Service, Inc	parts/service	\$4,615.00
Ponca Cooperative, LLC	fuel/repair	\$420.20
Powerplan	parts	\$4,136.06
Praxair Distribution, Inc	service	\$23.16
Rod's Repair	parts/service	\$963.41
Stan Houston Equipment Co	flags	\$84.00
Sturdevant's Auto Parts	parts	\$147.66
Tractor Supply Credit Plan	supplies	\$27.93
Tri County Aggregates	gravel	\$9,492.34
Unity Point Clinic/Occupational Med	DOT compliant testing	\$50.00
Vermillion Ace Hardware	supplies	\$59.96
Wakefield City Clerk	utilities	\$160.64
Warren Oil	fuel	\$4,695.65
Wiechelma Repair Inc	parts	\$75.53
Ziegler Inc	parts	\$30.76

COUNTY VISITOR'S PROMO FUND

Nebraska Journal Leader	notices	\$13.22
Wakefield Republican	ad	\$1,006.98

INSURANCE FUND

Dixon County Health Ins.	claims paid	\$93,966.59
Group Resources Of Iowa, LLC	health & dentqal	\$14,174.00
Mercy Business Hlth Serv/Urgnt Care	EAP	\$200.00

GRANT FUND

DUI Grant Fund Employees	salaries	\$2,516.34
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EMERGENCY MANAGEMENT FUND

Emergency management employee	salaries	\$2,816.70
Century Link	service	\$317.57
Century Link	service	\$5.27
Electronic Engineering Company	labor	\$760.00
Fluent Information Management Sys	annual subscription/hardware	\$2,500.00
Great Plains Comm Inc	phone	\$442.88
Group Resources Of Iowa, LLC	health & dental	\$335.55
H M E, Inc	signs	\$37.00
Northeast Nebr Telephone Co	phone	\$264.86



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Northeast Power	utilities	\$230.20
SBA Towers LX, LLC	tower rent	\$315.00
Visa	supplies/meals	\$36.73

NOXIOUS WEED FUND

Noxious Weed employees	salaries	\$6,953.36
Bomgaars	repairs	\$161.82
Wayne Chase	snow removal	\$50.00
Douglas R Ellis	expenses	\$4.49
Farmer's Pride Cooperative	propane	\$524.86
NACO	workshop	\$25.00
Northeast Nebr Telephone Co	service	\$106.12
Northeast Power	utilities	\$176.42
Postmaster Of Allen	postage/postcards	\$69.50
U.S. Cellular	service	\$99.07

General Fund

Employee Deduction	Insurance	\$1,268.62
Communication workers of America	Union Dues	\$292.12
Dixon County Imprest Payroll Acct	FICA, Fed & State WH Taxes	\$31,661.48
Dixon County Insurance Fund #1275	employee share of health ins	\$40.00
First Concord Benefits Group	Employee cafeteria plan	\$839.23
Nationwide Retirement Solutions	deferred comp	\$660.00
Nebraska Child Support Payment Ctr	employee child support pmt	\$423.16
Retirement Plans Div of Ameritas	county retirement	\$13,950.46
Retirement Plans Service Center	deferred comp	\$320.00
Washington National Ins Co.	Insurance	\$50.44

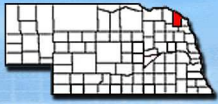
Roads / Bridge Fund

AFLAC	insurance	\$308.10
Dixon County Imprest Payroll Acct	FICA, Fed & State WH Taxes	\$9,312.35
Dixon County Insurance Fund #1275	employee share of health ins	\$13.00
First Concord Benefits Group	Employee cafeteria plan	\$160.00
Nationwide Retirement Solutions	deferred comp	\$260.00
Retirement Plans Div of Ameritas	county retirement	\$4,181.07
Washington National Ins Co.	Insurance	\$61.05

#1 Federal Grant Fund

911 EMERGENCY SERVICES

AFLAC	insurance	\$	69.81
Dixon County Imprest Payroll Acct	FICA, Fed & State WH Taxes		719.28
Dixon County Insurance Fund #1275	employee share of health ins	\$	1.00
Nebraska Child Support	Child Support	\$	445.00
Retirement Plans Div of Ameritas	county retirement	\$	316.88



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NOXIOUS WEED CONTROL FUND

Dixon County Imprest Payroll Acct	FICA, Fed & State WH Taxes	\$	2,137.66
Dixon County Insurance Fund #1275	employee share of health ins	\$	2.00
Nationwide Retirement Solutions	deferred comp	\$	31.00
Retirement Plans Div of Ameritas	county retirement	\$	748.51

Motion was made by Mackling, seconded by Blohm to allow all claims for payment. On roll call vote, Supervisors voting in favor of said motion were: Myron Fleury, Neil Blohm, Alan Mackling, Terry Nicholson, Jan Von Minden, William Koch and Jerry Schroeder. Absent: None. Supervisors voting against: None. Absent: Schroeder.

Correspondence was reviewed.

The Noxious Weed Board had deposited \$460.50 this month.

There being no further business to come before the Board, motion was made by Blohm, seconded by Mackling to adjourn. On roll call vote, Supervisors voting in favor of said motion were: Myron Fleury, Neil Blohm, Alan Mackling, Terry Nicholson, Jan Von Minden, William Koch and Jerry Schroeder. Absent: None. Supervisors voting against: None. Absent: Schroeder. The Board adjourned at 1:50 P.M.

ATTEST: CINDY PURUCKER

JAN VON MINDEN, CHAIRMAN

DIXON COUNTY CLERK

DIXON COUNTY BOARD OF SUPERVISORS

DIXON COUNTY BOARD OF EQUALIZATION PROCEEDINGS

The Dixon County Board of Equalization met on February 13, 2018 at 11:00 A.M. for an adjourned meeting in the Jury Room in the Dixon County Courthouse in Ponca, Nebraska. Chairman Jan Von Minden called for roll call of members present. Answering were: Myron Fleury, Neil Blohm, Alan Mackling, Terry Nicholson, William Koch and Jan Von Minden. Absent: Jerry Schroeder. Also present were Cindy Purucker, Dixon County Clerk and Secretary to the Board and Amy Watchorn, Dixon County Assessor. Chairman Von Minden gave notice to the public of the location of the posted Open Meetings Law.

Motion was made by Blohm, seconded by Koch to show by the records that this meeting was preceded by due and legal notice by posting as required by law in the Bank of Dixon County, bulletin board in the lower hall of the courthouse, bulletin board in the County Clerk's office and two County newspapers, and all Board Members were notified simultaneously and the agenda of all know business to come before the Board of Equalization was posted in the office of the County Clerk. On roll call vote, Supervisors voting in favor of said motion were: Myron Fleury, Neil Blohm, Alan Mackling, Terry Nicholson, Jan Von Minden, William Koch and Jerry Schroeder. Absent: None. Supervisors voting against: None. Absent: Schroeder.



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Motion was made by Koch, seconded by Blohm to approve the minutes of the last meeting as written. On roll call vote, Supervisors voting in favor of said motion were: Myron Fleury, Neil Blohm, Alan Mackling, Terry Nicholson, Jan Von Minden, William Koch and Jerry Schroeder. Absent: None. Supervisors voting against: None. Absent: Schroeder.

Public Hearing was held to consider a motor vehicle exemption application. Following the hearing, motion was made by Koch, seconded by Fleury to approve the motor vehicle exemption for the Concord Evangelical Free Church.

There were no Tax list corrections and exemption applications to be reviewed.

There being no further business, the Board reconvened as Board of Supervisors.

ATTEST: CINDY PURUCKER
DIXON COUNTY CLERK

JAN VON MINDEN, CHAIRMAN
DIXON COUNTY BOARD OF EQUALIZATION